



## Bridal Contract

### Contact Information

Bride's Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Wedding: \_\_\_\_\_ Time of Wedding: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact instructions for the weekend of the event: \_\_\_\_\_

\_\_\_\_\_

Time wedding party needs to start pictures: \_\_\_\_\_

**Our Goal:** Trio Salonspa will provide a full range of services for you to prepare for your wedding day. You and your wedding party are very important to us and we will make every effort to ensure your day is special. Your Wedding Coordinator will be Wendy Malcolm. She will assist you in scheduling and planning your appointments and services within our salon. We strive to offer you the best service available and please do not hesitate to ask for assistance from any of our staff members.

Congratulations and enjoy your day! The team at Trio Salonspa is thrilled and honored to be a part of it. Please make every effort to arrive for all of your appointments on time so that we may provide the optimal service you desire.

**Our Policies:** This contract requires a credit card to reserve all of your appointments. A deposit of 35% of your estimated total services is due prior to booking your day. No dates will be guaranteed without a signed contract and deposit and staff availability. The balance, including a 20% gratuity, will be processed the week of the event to the card on file. If you would like to use another form of payment, please contact us two weeks before your wedding date to make changes. We hope this will help add to the ease and enjoyment of your day. Any additional services added the day of the wedding left unpaid will be charged to the card on file.

**Start Time:** Typically, we begin our weddings at 9:00 am. If we need to start earlier, that can be arranged, for a fee depending on the number of stylists and/or stylist availability that day.

**Cancellations:** Any cancellations on the wedding date will result in a full charge for the appointment. If the entire wedding party cancels within 30 days of the scheduled appointments, you will be refunded your original deposit minus a \$100 scheduling fee. Less than 30 day notice will result in the loss of the total cost of the deposit.

**Third Party:** Wedding photographers and videographers are welcome in the salon on your special day. Please keep in mind, there may be other clients and guests in the salon or spa during your services.

**Style to Perfection:** Bridal hair services include an initial consultation to discuss all matters concerning the big day and completion of a style. A trial run in hair is required as it ensures perfection and timing to make sure we have the correct amount of time allotted for your big day. Please bring along any hair piece, tiara, veil or other items to be used on your wedding day. Any additional trial runs will be a \$50 charge.

**NOTE:** We welcome pictures as inspiration and will do everything possible to get as close as possible to the desired look. Please keep in mind the length, density, texture and condition as well as the weather will determine the final result. The style in the photo was created for that individual and we will do the same for you. \_\_\_\_\_ **Bride's Initials**

Trio Salonspa ● 3850 Hammond Avenue ● Waterloo, Iowa 50702  
(319) 234-2691 ● www.trio-salonspa.com ● info@trio-salonspa.com

**Very Important:** For anyone receiving specialty styling on the day of the wedding, please have them wear a button down shirt or shirt that slips easily over their head, and come with clean, completely dry hair. Please do not use any styling tools such as a curling or flat iron on the hair ahead of time.

Bridesmaids are not required to have a trial run, but may schedule one if they wish for an extra charge. Please inform us if anyone in your bridal party has exceptionally long or thick hair or requires any special flowers or hair accessories. This will allow us to schedule the appropriate time for each bridesmaid.

**Extras:** A couple other things while we are at it, we provide a bottle of champagne and orange juice (as well as coffee, lemonade, iced tea, hot tea) for bridal parties celebrating with us the morning of the wedding. You are more than welcome to bring along breakfast or anything else you would like. We will have an area designated for you.

**Travel:** One last thing! Yes, we do travel! If you would prefer to have us come to you that is absolutely an option. Special prices are listed for off location weddings and anything outside of Black Hawk County is an additional charge of \$.50 per mile. Anything over 70 miles requires an additional \$200 fee for lodging one night for our staff.

Thank you again for choosing Trio Salonspa. We look forward to pampering you!

I, \_\_\_\_\_, agree to the scheduled appointments times given on the attached forms and prices listed. I understand and agree to the deposit of 35% of the total package price to secure the appointments. I agree to pay the balance five days prior to the scheduled services. I understand there will be no refund to those who miss their appointment time day of scheduled services.

Signature:

Date:

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Salon Signature:

Date:

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Date Booked Services:

Date Deposit was received:

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**For the Bride:**

	In Salon:	Off Location:
Trial run hair styling at Trio (required)	\$65	\$65
Wedding day styling	\$75	\$90
Trial run makeup	\$75	N/A
Special Event Makeup	\$75	\$80
False Eyelashes (includes application)	\$20	\$20
False Eyelash (application only)	\$10	\$10
Clip-in Extension Placement	\$20	\$20

**For the Wedding Party:**

Updo or Pinned Style	\$65	\$78
Curled/Down Style	\$45	\$54
Flower Girl (under age 10)	\$35	\$42
Special Event Makeup	\$75	\$80
False Eyelashes (includes application)	\$20	\$20
False Eyelash (application only)	\$10	\$10
Clip-in Extension Placement	\$20	\$20



**Estimated Costs**

**This page to be completed by Trio Salonspa**

Service Total \$ \_\_\_\_\_  
Tax (7% of service total) \$ \_\_\_\_\_  
Gratuuity (20% of total services) \$ \_\_\_\_\_  
Mileage \_\_\_\_\_ miles x\$.50= \_\_\_\_\_  
Lodging Fee for Travel over 70 miles (\$200) \$ \_\_\_\_\_  
**Grand Total** \$ \_\_\_\_\_

**35% deposit due at booking** \$ \_\_\_\_\_ **Date Paid:** \_\_\_\_\_  
**Approximate balance due** \$ \_\_\_\_\_ **Date Due:** \_\_\_\_\_

**Credit Card Information**

Please Circle Card Carrier: Visa/Master Card American Express Discover

Credit Card Number: \_\_\_\_\_ Expiration: \_\_\_\_\_

Name as it Appears on the Card: \_\_\_\_\_ Security Number (on back): \_\_\_\_\_

Billing Address \_\_\_\_\_

Signature: \_\_\_\_\_

***Trio Salonspa keeps all information strictly confidential***

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